

PAYING FOR YOUR STUDIES

ELearning Courses

Whilst every care has been made to ensure that all information, fees and charges are accurately displayed, we reserve the right to make alterations to reflect changes in our course offer, facilities, qualifications and concessions. Please email the [ELearning Team](#) for the latest information.¹

You can pay all or part of the fee yourself. You must pay this in full before you start your course. Fees are not refundable except when the College cancels, relocates or changes the time and date of a course for any reason. Students are liable for the balance of any fees remaining unpaid should they withdraw early.

Please note the College offers a range of instalment plans to allow you to stagger your payments by Direct Debit.

Independent Financial Advice

It is important you consider your own circumstances and look into all options. You can access free independent financial advice from The Money Advice Service <https://www.moneyadviceservice.org.uk/en>

Spreading the Cost

Payment in instalments is available for courses costing over £200 that last longer than 15 weeks.

- For course fees above £400, a deposit of 25% is required once you pass the induction and are enrolled. This is then followed by three equal instalments during the course
- The instalment payments can be taken either on a debit/credit card (must still be in date by the third instalment), or alternatively you may pay by Direct Debit
- If you would like to pay by instalments, you will need to complete the fee payment form on application
- Employer funded - If you're being supported by your employer or a sponsor, you'll need to provide a letter of authorisation on application

Advanced Learner Loan (Level 3 courses only)

The Government has introduced these loans to help learners, aged 19 and over, in further education pay the college or training organisation fee. If you are aged 24 or over at the start of your level 3 course or aged 19 – 23 at the start of your second level 3 course then you can apply for an Advanced Learner Loan from the Government.

Receiving the loan doesn't depend on household income or credit history and repayments do not start until the April after your course end date. Further information on repayments can be found by visiting www.gov.uk/advanced-learner-loan/repayments For a list of frequently asked questions about Advanced Learner Loans, see [Advanced Learner Loans FAQ](#).

To find out more about Advanced Learner Loans in general, visit www.gov.uk/advanced-learner-loan

Terms and conditions can be read [here](#).

Please note that applicants must be resident in England to be eligible for the Advanced Learner Loan. You can check your eligibility by using the [Advanced Learner Loan Eligibility Checker](#)

Refunds

You will not incur any fees during the induction period, or have any outstanding loans to re-pay.

If you wish to withdraw, you may cancel your enrolment by notifying the ELearning Administration Team in writing (by e-mail) prior to day 14 and you will owe nothing. After 14 days, you will be charged a percentage of the course if you are paying with an instalment plan.

If you have paid your fees in full and an individual or employer cancels less than 14 working days before the start of the course then the College operates a 'no refund policy'.

Contact information

If you have any questions please contact the ELearning Team. Our office opening times are:

Monday – Thursday

8.30am – 5.00pm

Friday

8.30am – 4.30pm

ELearning Department, Sussex Coast College, Station Approach, Hastings, East Sussex TN34 1BA

01424 458491 Elarning@sussexcoast.ac.uk

¹ Fees are for the 2017/18 academic year only, payable when you pass induction and are enrolled. You should have your payment set up before the induction period ends. It is important to note that eligibility criteria may be subject to change, based on government changes.