

Apprenticeship Information for Learners

The world's changing fast. With fierce competition for jobs there's never been a better time to have marketable skills. With an Apprenticeship, you can earn while you learn and gain recognised qualifications as you work.

As an apprentice you will learn on the job, acquiring hands-on work experience and nationally recognised qualifications related to your trade. You will be doing a real job and being paid a real wage or allowance whilst you learn. The programme works through a three-way partnership between you, your employer and your learning provider.

Apprentice

A person usually aged between 16-24 who is leaving, or has left full-time education, seeking a new career or requiring new skills. You will be employed and working towards your National Vocational Qualification (NVQ) to gain your Apprenticeship.

Employer

The business or person you work for. You'll spend most of your time here gaining industry knowledge and experience. Your employer will pay your wage, so you will need to find a company that needs an apprentice and is happy to employ you before you start the programme.

Learning Provider

The organisation that will train and assess you as you work towards your qualification. You will receive training in your workplace, at a local college or at a training centre. Your learning provider may be able to help you find a job, but not in every case. Whichever learning provider you choose, they will be in regular contact with you to ensure that things are running smoothly.

Levels

Sussex Coast College Hastings offers two levels of Apprenticeships:

Intermediate Apprenticeship

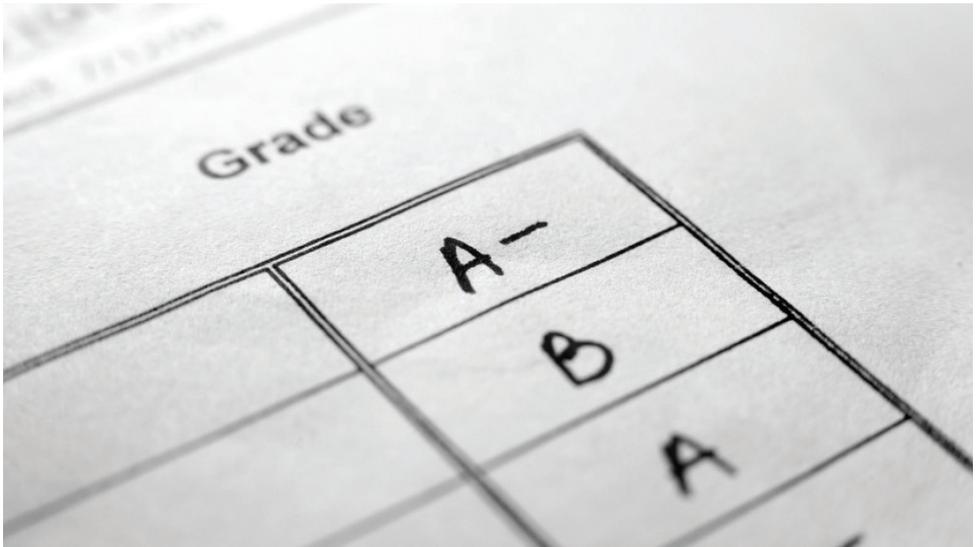
A level 2 programme equivalent to five GCSEs at grade A-C.

Advanced Apprenticeship

A level 3 programme equivalent to two A Levels.

All Apprenticeships will include the following elements:

- A competencies qualification (NVQ or Diploma); a flexible qualification that is delivered in the workplace.
- A technical qualification, which will demonstrate that you've developed skills and gained understanding of theoretical ideas surrounding your industry.
- A module on employee rights and responsibilities.
- A module on personal learning and thinking skills.
- You will have to complete Functional Skills (Maths, English and IT). Those who have already achieved the appropriate grades will be exempt.



Only when the above elements are completed will you receive an Apprenticeship Framework Certificate.

What will it cost me?

If you are 16-18 it will cost you and your employer nothing, if you are aged 19 and over your employer will be asked to pay a contribution towards your Apprenticeship programme.

How much will I get paid?

Like any job, the wage you'll receive will depend on experience and skills. Most employers pay between £80-£150 per week, but this will be agreed between you and your employer.



Useful links for learners

General Information

[apprenticeships.org.uk](https://www.apprenticeships.org.uk) | [notgoingtouni.co.uk](https://www.notgoingtouni.co.uk) | [se-apprenticeship.co.uk](https://www.se-apprenticeship.co.uk)

Vacancies

[apprenticeships.org.uk](https://www.apprenticeships.org.uk) | [apprenticeshipvacancymatchingservice.lsc.gov.uk](https://www.apprenticeshipvacancymatchingservice.lsc.gov.uk)

Advisory, Conciliation and Arbitration Services

[acas.org.uk](https://www.acas.org.uk)

Your Rights and Joining a Union

[worksmart.org.uk](https://www.worksmart.org.uk) | [unionlearn.org.uk](https://www.unionlearn.org.uk)